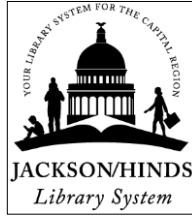


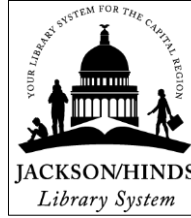
*Minutes of the Regular Meeting of the Administrative Board of Trustees on May 28,, 2024  
Approved at the Regular Meeting of the Administrative Board of Trustees on July 23, 2024*

<b>VENUE: Margaret Walker Alexander Library/ Audio Conference/ Virtual</b>	
<b>CALL TO ORDER:</b>	Chairman Peyton Smith called the meeting to order at 4:02 p.m. and announced that there was a quorum.
<b>MEDITATION:</b>	David Burks delivered a prayer to open the meeting.
<b>ROLL CALL:</b>	Trustees present at the Margaret Walker Alexander Library: Peyton Smith (Board Chairman), David Burks, Mary Garner, Paul Forster, Terry Johnson, Dr. Earline Strickland, Graftie McDaniels, Addie Green, Dionne Nicole Burks  Trustees present via audio conference/virtual: Bob Owens  Trustees absent: Othor Cain, Sylvia Walker  Also Present at Margaret Walker Alexander Library: Morgan Hedglin (Deputy Director), Justin Carter (Director of Finance), Miao Jin (Director of Technical Services), Freda Busby (Administrative Assistant), Michael Bennett (IT Assistant), Josh Sheriff (Webmaster), and Raymond Fraser (Board Attorney)
<b>AUDIT PRESENTATION:</b>	Jennifer Compton presented the draft audit report.  <i>Motion: David Burks moved, seconded by Terry Johnson, to accept the draft audit report.</i>  <i>Approval: There being neither objections nor abstentions, the motion carried.</i>
<b>PUBLIC COMMENTS:</b>	Sheila O’Flaherty asked when the Fannie Lou Hamer Library would reopen. She also asked for easier access to newspapers online.
<b>APPROVAL OF MINUTES:</b>	<i>Motion: Terry Johnson moved, seconded by Mary Garner, to approve the minutes for April 23, 2024, pending revisions.</i>  <i>Approval: There being neither objections nor abstentions, the motion carried.</i>  <i>Motion: Dionne Nicole Burks moved, seconded by Graftie McDaniels, to approve the minutes for May 9, 2024, pending revisions.</i>  <i>Approval: There being neither objections nor abstentions, the motion carried.</i>
<b>APPROVAL OF AGENDA:</b>	Peyton Smith stated that the agenda was for informational purposes only and would remain open.
<b>ADMINISTRATIVE REPORTS:</b>	Justin Carter presented the finance report as published in the board packet.
<b>Finance Report:</b>	<i>Motion: Dr. Earline Strickland moved, seconded by Terry Johnson, to approve the finance report.</i>  <i>Approval: There being neither objections nor abstentions, the motion carried.</i>



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<p><b>Human Resources Report:</b></p> <p><b>Public Services Report:</b></p>	<p><i>Motion: Paul Forster moved, seconded by David Burks, to give Justin Carter the authority to close out the Eudora Welty Library.</i></p> <p><i>Approval: There being neither objections nor abstentions, the motion carried.</i></p> <p>Morgan Hedglin presented the Human Resources Report as published in the board packet.</p> <p><i>Motion: Dr. Earline Strickland moved, seconded by Mary Garner, to approve the Human Resources report.</i></p> <p><i>Approval: There being neither objections nor abstentions, the motion carried.</i></p> <p>Morgan Hedglin presented the Public Services Report as published in the board packet.</p> <p>Summer Reading Kickoff will be at the Mississippi Children’s Museum on June 1, 2024.</p> <p>The Community Survey has been extended to June 7, 2024.</p> <p><i>Motion: Paul Forster moved, seconded by Addie Green, to accept the Public Services Report.</i></p> <p><i>Approval: There being neither objections nor abstentions, the motion carried.</i></p>
<p><b>DISCUSSION:</b></p> <p><b>OLD BUSINESS:</b></p> <p><b>NEW BUSINESS:</b></p>	<p>The facilities update covered the current status of the libraries in the system.</p> <p>A discussion of the Medgar Evers Library and the Fannie Lou Hamer Library both being closed followed.</p> <p><i>Motion: David Burks moved, seconded by Terry Johnson, to reopen the Fannie Lou Hamer Library until we hear from the architect that we should close.</i></p> <p><i>Approval: There being neither objections, nor abstentions, the motion carried.</i></p> <p>The Annie T. Jeffers Library was briefly discussed. A temporary location has been found.</p> <p>The move out of Eudora Welty Library is finished.</p> <p>The Strategic Plan is still being worked on. There will be six focus groups, three in the county and three in the city. The ones in the county will be at Quisenberry Library in Clinton, Ella Bess Austin Library in Terry, and Evelyn T. Majure Library in Utica. The ones in the city of Jackson will be at Margaret Walker Alexander Library, Willie Morris Library and Fannie Lou Hamer Library. There are a variety of time slots, morning, afternoon, and evening. They will be on June 26<sup>th</sup> and 27<sup>th</sup>.</p> <p>Chairman Peyton Smith brought up the Board Retreat.</p>



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	<p><b>Motion:</b> <i>David Burks moved, seconded by Addie Green, to set the Board Retreat for June 22, 2024 from 10:00 a.m. - 5:00 p.m., at a to be determined location and to have a budget of \$750.00.</i></p> <p><b>Approval:</b> <i>There being neither objections nor abstentions, the motion carried.</i></p> <p>Justin Carter presented the Annual Proposed Budget.</p> <p><b>Motion:</b> <i>Dr. Earline Strickland moved, seconded by Mary Garner, to approve the proposed budget funding request.</i></p> <p><b>Approval:</b> <i>There being neither objections, nor abstentions, the motion carried.</i></p>
<p><b>EXECUTIVE SESSION ENTERED:</b></p>	<p><b>Motion:</b> <i>Paul Forster moved, seconded by Dionne Nicole Burks, to exit general session for closed session to determine the need for executive session.</i></p> <p><b>Approval:</b> <i>There being neither objections nor abstentions, the motion carried.</i></p> <p>The meeting went into closed session at 5:45 p.m.</p> <p>On finding a determination for executive session, the board proceeded with executive session.</p>
<p><b>EXECUTIVE SESSION CLOSED:</b></p>	<p>The Board returned from Executive session at 6:54 p.m. and the chairman announced that an Executive Session was conducted and a motion was made and approved.</p> <p><b>Motion:</b> <i>Paul Forster moved, seconded by Dr. Earline Strickland, to authorize Board Attorney Raymond Fraser, Mary Garner, Peyton Smith, Bob Owens, and David Burks to participate in an upcoming mediation.</i></p> <p><b>Approval:</b> <i>There being neither objections, nor abstentions, the motion carried.</i></p>
<p><b>DATE, TIME, AND LOCATION FOR NEXT MEETING:</b></p>	<p>The next meeting for the Board of Trustees is scheduled for Tuesday, July 23, 2024 at <b>4:00 p.m.</b> at the Margaret Walker Alexander Library.</p>
<p><b>ADJOURNMENT :</b></p>	<p><b>Motion:</b> <i>Addie Green moved, seconded by Paul Forster, to adjourn the meeting.</i></p> <p><b>Approval:</b> <i>There being neither objections, nor abstentions, the motion carried.</i></p> <p>The meeting adjourned at 6:56 p.m.</p>