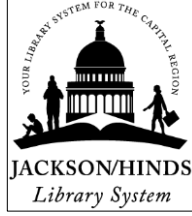


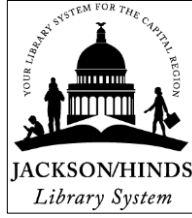
*Minutes of the Regular Meeting of the Administrative Board of Trustees on March 26, 2024*  
*Approved at the Regular Meeting of the Administrative Board of Trustees on April 23, 2024*

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| <b>VENUE: Margaret Walker Alexander Library/ Audio Conference/ Virtual</b> |  |
| <b>CALL TO ORDER:</b>  | Chairman Peyton Smith called the meeting to order at 4:02 p.m. and announced that there was a quorum.  |
| <b>MEDITATION:</b>   | Mary Garner delivered a prayer to open the meeting.  |
| <b>ROLL CALL:</b>  | Trustees present at the Margaret Walker Alexander Library: Peyton Smith (Board Chairman), David Burks, Mary Garner, Paul Forster, Terry Johnson, Dr. Earline Strickland, Bob Owens, Graftie McDaniels, Othor Cain, Addie Green, and Raymond Fraser (Board Attorney)<br><br>Trustees present via audio conference/virtual: Dionne Nicole Burks, Sylvia Walker<br><br>Also Present at Quisenberry Library: Floyd Council (Executive Director), Morgan Hedglin (Deputy Director), Laura Jane Glascoff (Director of Human Resources), Justin Carter (Director of Finance), Miao Jin (Director of Technical Services), Freda Busby (Administrative Assistant), Michael Bennett (IT Assistant), Josh Sheriff (Webmaster) |
| <b>PUBLIC COMMENTS:</b>  | Dr. Luckett proposed the idea of naming the next newly constructed library in Hinds County after representative Alyce Clark.<br><br>Michelle Hudson expressed thanks for correcting the website's information on where the Grants Foundation Directory center is located. She also asked who would be trained in using it.   |
| <b>INTRODUCTION OF NEW BOARD MEMBERS:</b>                                  | Othor Cain and Addie Green introduced themselves.  |
| <b>APPROVAL OF MINUTES:</b>  | <i>Motion: Mary Garner moved, seconded by Addie Green, to approve the minutes for February 27, 2024, pending revisions.</i><br><br><i>Approval: There being neither objections nor abstentions, the motion carried.</i>  |
| <b>APPROVAL OF AGENDA:</b>   | Peyton Smith stated that the agenda was for informational purposes only and would remain open.<br><br>Dr. Earline Strickland suggested introducing themselves to the new members.  |
| <b>INTRODUCTION OF OLD BOARD MEMBERS:</b>                                  | Bob Owens, Peyton Smith, Mary Garner, Dr. Earline Strickland, David Burks, Terry Johnson, Dionne Nicole Burks, and Sylvia Walker all introduced themselves.  |
| <b>ADMINISTRATIVE REPORTS:</b>   | Justin Carter presented the finance report as published in the board packet.   |
| <b>Finance Report:</b>   | <i>Motion: Dr. Earline Strickland moved, seconded by David Burks, to approve the finance report.</i><br><br><i>Approval: There being neither objections nor abstentions, the motion carried.</i>   |



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| <p><b>Human Resources Report:</b></p> <p><b>Public Services Report:</b></p>       | <p>Laura Jane Glascoff presented the Human Resources Report as published in the board packet.</p> <p>A discussion of the facilities manager position followed.</p> <p>The bookmobile, drivers, and shelver positions were discussed about.</p> <p><i><b>Motion:</b> Dr. Earline Strickland moved, seconded by Mary Garner, to approve the Human Resources report.</i></p> <p><i><b>Approval:</b> There being neither objections nor abstentions, the motion carried.</i></p> <p>Morgan Hedglin presented the Public Services Report as published in the board packet.</p> <p>More discussion of the bookmobile occurred.</p> <p><i><b>Motion:</b> Paul Forster moved, seconded by Mary Garner, to accept the Public Services Report.</i></p> <p><i><b>Approval:</b> There being neither objections nor abstentions, the motion carried.</i></p>  |
| <p><b>EXECUTIVE DIRECTOR'S REPORT:</b></p>  | <p>Floyd Council asked the board to accept the Executive Director's Report as presented in the board report.</p>   |
| <p><b>DISCUSSION:</b></p> <p><b>OLD BUSINESS:</b></p> <p><b>NEW BUSINESS:</b></p> | <p>The Strategic Plan is being worked on. The committee has met once already virtually.</p> <p>The facilities report covered the current status of the libraries in the system.</p> <p>Signage for the Beverly J. Brown Library in Byram has been acquired.</p> <p>The Annie T. Jeffers Library in Bolton will continue to be closed until repairs have been made.</p> <p>A brief discussion of the Policy Update Project followed.</p> <p>Mr. Council made a request to the board to adjust the training budget by transferring \$10k in supplements funds to staff development fund line.</p> <p><i><b>Motion:</b> Addie Green moved, seconded by David Burks, to adjust the training budget.</i></p> <p><i><b>Approval:</b> There being neither objections nor abstentions, the motion carried.</i></p> <p>An idea to approach certain senators for funds to fix libraries was mentioned.</p> |
| <p><b>EXECUTIVE SESSION ENTERED:</b></p>  | <p><i><b>Motion:</b> Terry Johnson moved, seconded by Addie Green, to exit general session for closed session to determine the need for executive session.</i></p>   |



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|   | <p><i>Approval: There being neither objections nor abstentions, the motion carried.</i></p> <p>The meeting went into closed session at 5:40 p.m.</p> <p>On finding a determination for executive session, the board proceeded with executive session.</p> |
| <b>EXECUTIVE SESSION CLOSED:</b>                  | <p>The Board returned from Executive session at 6:15 p.m. and the chairman announced that an Executive Session was conducted and no action was taken from discussion.</p>   |
| <b>DATE, TIME, AND LOCATION FOR NEXT MEETING:</b> | <p>The next meeting for the Board of Trustees is scheduled for Tuesday, April 23, 2024 at <b>4:00 p.m.</b> at the Margaret Walker Alexander Library.</p>  |
| <b>ADJOURNMENT :</b>                              | <p><i>Motion: Paul Forster moved, seconded by David Burks, to adjourn the meeting.</i></p> <p><i>Approval: There being neither objections, nor abstentions, the motion carried.</i></p> <p>The meeting adjourned at 6:22 p.m.</p>                         |