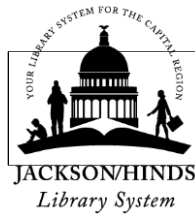




*Minutes of the Regular Meeting of the Administrative Board of Trustees on January 23, 2024
Approved at the Regular Meeting of the Administrative Board of Trustees on February 27, 2024*

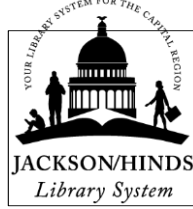
VENUE: Quisenberry Library/ Audio Conference/ Virtual

CALL TO ORDER:	Chairman Peyton Smith called the meeting to order at 4:07 p.m. and announced that there was a quorum.
MEDITATION:	David Burks delivered a prayer to open the meeting.
ROLL CALL:	<p>Trustees present at the Quisenberry Library: Peyton Smith (Board Chairman), David Burks, Mary Garner, Paul Forster, Terry Johnson, Dionne Nicole Burks, Sylvia Walker, and Raymond Fraser (Board Attorney)</p> <p>Trustees present via audio conference/virtual: Dr. Earline Strickland</p> <p>Trustees absent: Bob Owens</p> <p>Also Present at Quisenberry Library: Floyd Council (Executive Director), Morgan Hedglin (Deputy Director), Laura Jane Glascoff (Director of Human Resources), Justin Carter (Director of Finance), Miao Jin (Director of Technical Services), Jordan Cornelius (Executive Assistant), Freda Busby (Administrative Assistant), Michael Bennett (IT Assistant), Josh Sheriff (Webmaster)</p>
PUBLIC COMMENTS:	Jan Hillegas commented on the requirement of a pin number at Quisenberry Library. She also expressed disappointment that Welty was not open.
INTRODUCTION OF NEW BOARD TRUSTEES:	Dionne Nicole Burks and Sylvia Walker introduced themselves.
APPROVAL OF MINUTES:	<p><i>Motion: Paul Forster moved, seconded by Mary Garner, to approve the minutes for October 24, 2023.</i></p> <p><i>Approval: There being neither objections nor abstentions, the motion carried.</i></p> <p><i>Motion: David Burks moved, seconded by Sylvia Walker, to approve the minutes for November 28, 2023</i></p> <p><i>Approval: There being neither objections nor abstentions, the motion carried.</i></p>
APPROVAL OF AGENDA:	Peyton Smith stated that the agenda was for informational purposes only and would remain open.
ADMINISTRATIVE REPORTS: Finance Report:	<p>Justin Carter presented the finance report as published in the board packet.</p> <p>An update on the status of the new vehicles occurred.</p> <p><i>Motion: Paul Forster moved, seconded by Mary Garner, to ratify the extra expenditures for recently purchased vehicles.</i></p> <p><i>Approval: There being neither objections nor abstentions, the motion carried.</i></p>



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<p>Human Resources Report:</p> <p>Public Services Report:</p>	<p><i>Motion: Terry Johnson moved, seconded by Paul Forster, to approve the finance report.</i></p> <p><i>Approval: There being neither objections nor abstentions, the motion carried.</i></p> <p>Laura Jane Glascoff presented the Human Resources Report as published in the board packet.</p> <p><i>Motion: David Burks moved, seconded by Mary Garner, to approve the Human Resources report.</i></p> <p><i>Approval: There being neither objections nor abstentions, the motion carried.</i></p> <p>Morgan Hedglin presented the Public Services Report as published in the board packet.</p> <p><i>Motion: Terry Johnson moved, seconded by Dionne Burks, to accept the Public Services Report.</i></p> <p><i>Approval: There being neither objections nor abstentions, the motion carried.</i></p>
<p>EXECUTIVE DIRECTOR'S REPORT:</p>	<p>Floyd Council asked the board to accept the Executive Director's Report as presented in the board report.</p>
<p>DISCUSSION:</p>	<p>There was a discussion of the status of Richard Wright Library.</p>
<p>OLD BUSINESS:</p>	<p>Mary Garner reported on exit interviews.</p> <p><i>Motion: Paul Forster moved, seconded by Terry Johnson, to amend the policy to make exit interviews applicable to all employees.</i></p> <p><i>Approval: There being neither objections nor abstentions, the motion carried.</i></p> <p>Miao Jin gave an update on the status of Hoopla.</p> <p>A brief discussion of the facilities assessment ensued.</p> <p>The status and purpose of the bookmobile was reviewed.</p> <p>Library Strategies is beginning to work on a strategic plan.</p> <p>The upcoming move of Eudora Welty Library was discussed.</p> <p><i>Motion: David Burks moved, seconded by Paul Forster, authorize the retention of Quality Group for the Eudora Welty Library move.</i></p> <p><i>Approval: There being neither objections nor abstentions, the motion carried.</i></p>
<p>NEW BUSINESS:</p>	<p>A brief discourse on the desks made by Fletcher Cox located in Eudora Welty Library ensued.</p>



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	<p>Motion: David Burks moved, seconded by Sylvia Walker, to approve the retention of D&P Design Build LLC and Fletcher Cox to disassemble the desks made by Fletcher Cox for the Eudora Welty Library to be used in a future library.</p> <p>Approval: There being neither objections nor abstentions, the motion carried.</p>
EXECUTIVE SESSION ENTERED:	<p>Motion: Terry Johnson moved, seconded by David Burks, to clear the room for closed session to determine the need for executive session.</p> <p>Approval: There being neither objections nor abstentions, the motion carried.</p> <p>The meeting went into closed session at 6:40 p.m.</p> <p>On finding a determination for executive session, the board proceeded with executive session discussion regarding real estate.</p>
EXECUTIVE SESSION CLOSED:	<p>Motion: David Burks moved, seconded by Paul Forster, to exit executive session.</p> <p>Approval: There being neither objections nor abstentions, the motion carried.</p> <p>The Board returned from Executive session at 7:02 p.m. and the chairman announced that an Executive Session was conducted and no action was taken from discussion.</p>
DATE, TIME, AND LOCATION FOR NEXT MEETING:	<p>The next meeting for the Board of Trustees is scheduled for Tuesday, February 27, 2024 at 4:00 p.m. at the Margaret Walker Alexander Library.</p>
ADJOURNMENT :	<p>Motion: Mary Garner moved, seconded by Dionne Burks, to adjourn the meeting.</p> <p>Approval: There being neither objections, nor abstentions, the motion carried.</p> <p>The meeting adjourned at 7:06 p.m.</p>