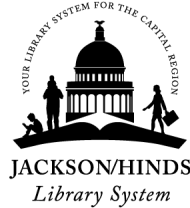


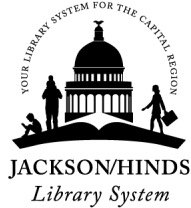
*Minutes of the Regular Meeting of the Administrative Board of Trustees on May 24, 2022
Approved at its Regular Board Meeting on July 26, 2022*

VENUE: Medgar Evers Library / Virtual Meeting	
CALL TO ORDER:	Vice Chairman Mary Garner called the meeting to order at 4:45 p.m.
MEDITATION:	Vice Chairman Mary Garner delivered a prayer to open the meeting.
ROLL CALL:	<p><i>Trustees Present at Evers Library or via Virtual Conference:</i> Vice Chairman Mary Garner, Chairman Rickey Jones (en route and counted as present), Mr. Chester Ray Jones, Ms. Machelles Kyles, and Dr. Earline Strickland</p> <p><i>Trustees Absent:</i> Rev. Danny Ray Hollins, Mr. Peyton Smith</p> <p><i>Also Present:</i> Board Attorney Raymond Fraser, Mr. Floyd Council (Executive Director), Ms. Kimberly Corbett (Deputy Director), Mr. Justin Carter (Director of Finance), Ms. Miao Jin (Director of Technical Processing), Ms. Shannon Presley (IT Administrator) and Ms. Freda Busby (Administrative Assistant)</p>
APPROVAL OF MINUTES: APRIL 25, 2022	<p><i>Motion:</i> Dr. Earline Strickland moved, seconded by Mr. Chester Ray Jones, to approve the draft minutes for the meeting of April 25, 2022, as proposed and corrected.</p> <p><i>Approval:</i> There being neither objections nor abstentions, the motion carried.</p>
APPROVAL OF AGENDA:	<p><i>Motion:</i> Mr. Chester Ray Jones moved, seconded by Dr. Earline Strickland, to accept the agenda as revised and proposed.</p> <p><i>Approval:</i> There being neither objections nor abstentions, the motion carried.</p>
ADMINISTRATION REPORTS: Public Service Report	<p>Deputy Director Kim Corbett presented a summary of Public Service activities from published report. A brief discussion regarding the various friends groups for the system ensued.</p> <p><i>Motion:</i> Chester Ray Jones moved To send a letter of inquiry to the Community Foundation of Jackson regarding financial information from the Jackson Friends for this year's audit, etc.</p> <p><i>Approval:</i> There being no objections, the motion carried.</p> <p><i>Motion:</i> Dr. Earline Strickland moved, seconded by Dr. Alferdteen Harrison, that Ms. Corbett's Deputy Director's Report be approved as proposed and presented.</p> <p><i>Approval:</i> There being neither objection nor abstentions, the motion carried.</p>
Financial Report:	<p>Director, Justin Carter</p> <ul style="list-style-type: none"> ● Financial Report – April 1 through May 19, 2022 ● Check Register – April 13 through May 19, 2022 ● Gifts and Donations Report for April 2022 <p>Mr. Carter reviewed his Financial Report as presented in the Board packet.</p> <p><i>Motion:</i> Dr. Earline Strickland moved, seconded by Ms. Mary Garner, that Mr. Carter's Financial Reports be approved as proposed and presented.</p> <p><i>Approval:</i> There being neither objections nor abstentions, the motion carried.</p>



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	<p>A short discussion followed about county budget proposals.</p> <p>Motion: <i>Dr. Earline Strickland moved, seconded by Dr. Alferdteen Harrison, that a budget should be submitted to the county.</i></p> <p>Approval: <i>There being neither objections nor abstentions, the motion carried.</i></p>
Human Resources Report:	<p>The Human Resources Report was presented by, Mr. Floyd Council, Executive Director, for May 2022.</p> <p>Motion: <i>Dr. Earline Strickland moved, seconded by Dr. Alferdteen Harrison, to approve the Human Resources Report for May 2022 as presented by Mr. Council.</i></p> <p>Approval: <i>There being neither objections nor abstentions, the motion carried.</i></p>
EXECUTIVE DIRECTOR'S REPORT:	<p>Mr. Council requested to defer the presentations of Ms. Latasha Willis and Ms. Miao Jin.</p> <p>Mr. Council then presented the Executive Director's Report.</p> <p>Motion: <i>Dr. Earline Strickland motioned, seconded by Dr. Alferdteen Harrison, to approve the Executive Director's Report as presented by Mr. Council.</i></p> <p>Approval: <i>There being neither objections nor abstentions, the motion carried.</i></p> <p>A brief discussion followed regarding the opening of the Fannie Lou Hamer Library. According to the Golden Key Center, where the Library is located, they will reopen on June 1, 2022 with a grand opening sometime in mid June.</p>
COMMITTEE REPORTS:	<p>Budget Committee – It was noted that the budget had already been discussed.</p> <p>Facilities Committee – The Facilities Committee had met with the City of Jackson and begun the process for deep conversation about maintenance of the libraries.</p>
CHAIRMAN'S REPORT:	<p>Chairman Jones welcomed new trustee Machelles Kyles and announced new trustee Peyton Smith.</p>
OLD BUSINESS:	<p>It was noted that the opening of the Fannie Lou Hamer Library had already been discussed. It was also noted that the Budget had already been discussed.</p>
NEW BUSINESS:	<p>Mr. Council requested the board's approval to submit an RFP for new insurance and an RFP for copiers to the local newspapers.</p> <p>Mr. Council announced the annual accreditation report was 80 points last year and 82 points this year.</p> <p>Motion: <i>Dr. Alferdteen Harrison motioned, seconded by Mr. Chester Ray Jones, that the board approve the submission of an RFP for new insurance and an RFP for copiers to the local newspapers.</i></p> <p>Approval: <i>There being neither objections nor abstentions, the motion carried.</i></p>
PUBLIC COMMENTS:	<p>Ms. Sheila O'Flaherty addressed the board regarding the timely posting of Library Branch Closures on social media, citing Twitter as having not been updated.</p>



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	After Public Comments, Chairman Jones announced that Mr. Council had made a press release for the board to approve and then present to the City Council.
DATE, TIME AND LOCATION FOR NEXT MEETING:	Chairman Jones announced that the next meeting of the Board of Trustees is scheduled for Tuesday, July 26, 2022 at Medgar Evers Library. (No Board Meeting scheduled in June)
ROLL CALL:	<p>Dr. Earline Strickland requested a second roll call.</p> <p><u>Trustees Present at Evers Library or via Virtual Conference:</u> Ms. Mary Garner, Dr. Earline Strickland, Dr. Alferdteen Harrison, Mr. Chester Ray Jones, Ms. Machelles Kyles, Chairman Rickey Jones</p> <p><u>Trustees Absent:</u> Rev. Danny Ray Hollins, Mr. Peyton Smith</p> <p><u>Also Present:</u> Board Attorney Raymond Fraser</p>
ADJOURNMENT:	<p><i>Motion:</i> Dr. Harrison moved, seconded by Ms. Kyles, that the meeting be adjourned.</p> <p><i>Approved:</i> With Neither opposition nor abstentions, the motion carried and the meeting adjourned.</p>