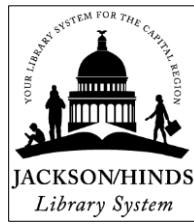


Minutes of the Meeting of the Administrative Board of Trustees on July 26, 2022

Approved at its Regular Board Meeting on August 23, 2022

VENUE: In-person at Willie Morris Library / Audio Conference / Virtual	
CALL TO ORDER:	Chairman Rickey Jones called the meeting to order at 4:28 p.m. and announced that a quorum was attained.
ROLL CALL:	<p><u>Trustees Present at Willie Morris Library:</u> Rickey Jones (Board Chair), Dr. Earline Strickland (Vice Chairman), Mary Garner, Dr. Alferdteen Harrison, Peyton Smith, Machel Kyles, Chester Ray Jones, Paul Forster, and Terry Johnson.</p> <p><u>Trustees Present via Audio Conference:</u> Dr. Alferdteen Harrison</p> <p><u>Trustees Absent:</u> Rev. Danny Ray Hollins</p> <p><u>Also Present via Audio Conference:</u> Raymond Fraser (Board Attorney)</p> <p><u>Also Present at Willie Morris Library:</u> Floyd Council (Executive Director), Nixcola Jones (Executive Assistant to the Executive Director), Kim Corbett (Deputy Director), Justin Carter (Director of Finance), Laura Jane Glascoff (Director of Human Resources), Shannon Presley (IT Administrator), Miao Jin (Director of Technical Services), Freda Busby (Administrative Assistant), Jami Pittman (Quisenberry Library Branch Manager), Anne Sanders (Medgar Evers Library Branch Manager), Jordan Jones (Bolden Moore Library Branch Manager), Corey Tyler (Terry Library Branch Manager), and James Hampton (Welty Library Branch Manager).</p>
MEDITATION:	Vice Chairman Mary Garner delivered a prayer to open the meeting.
APPROVAL OF AGENDA:	<p><i>Motion:</i> Machel Kyles, moved, seconded by Mrs. Mary Garner to accept the agenda as proposed.</p> <p><i>Approval:</i> There being neither objections nor abstentions, the motion carried.</p>
ADMINISTRATION REPORTS: Finance Report:	<p>Mr. Justin Carter reviewed his Financial Report as presented in the Board packet.</p> <p><i>Motion:</i> Paul Forster, moved, seconded by Mary Garner that Mr. Carter's Financial Reports be approved as proposed and presented.</p> <p><i>Approval:</i> There being neither objections nor abstentions, the motion carried.</p>
Human Resources Report:	<p>Mrs. Laura Jane Glascoff reviewed her Human Resources Report as presented in the Board packet.</p> <p><i>Motion:</i> Dr. Earline Strickland, moved, seconded by Mrs. Mary Garner that Mrs. Glascoff's Human Resources Report be approved as proposed and presented.</p> <p><i>Approval:</i> There being neither objections nor abstentions, the motion carried.</p>
Public Service Report:	Ms. Kimberly Corbett reviewed her Public Service Report as presented in the Board packet. Ms. Corbett announced Snap Shot Day was approaching and explained how the branches would participate. Ms. Corbett displayed a model Snap Shot Day photo frame and encouraged Board Members to attend their local branch for the event.



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	<p>Motion: <i>Paul Forster, moved, seconded by Peyton Smith that Ms. Corbett’s Public Service Report be approved as proposed and presented.</i></p> <p>Approval: <i>There being neither objections nor abstentions, the motion carried.</i></p>
<p>EXECUTIVE DIRECTOR’S REPORT:</p>	<p>Mr. Council presented the Executive Director’s Report as presented in the Board packet.</p> <p>Motion: <i>Dr. Earline Strickland, moved, seconded by Mrs. Mary Garner that Mr. Council’s Executive Director’s Report be approved as proposed and presented.</i></p> <p>Approval: <i>There being neither objections nor abstentions, the motion carried.</i></p> <p>A brief discussion followed regarding the production of a comprehensive list that includes the status of each library building and the repairs needed for each location.</p>
<p>OLD BUSINESS:</p>	<p>IT Administrator, Ms. Shannon Presley, recommended to move forward with other companies for copier bids because the bids received did not offer an overall working solution to satisfy the needs of the entire Library System.</p>
<p>NEW BUSINESS:</p>	<p>Mr. Floyd Council discussed the current facilities condition of the Eudora Welty and Richard Wright Libraries.</p> <p>Motion: <i>Dr. Earline Strickland, moved, seconded by Mr. Rickey Jones that Mr. Council’s highlights of the buildings’ ailments be accepted and acknowledged as proposed.</i></p> <p>Approval: <i>With neither opposition nor abstentions, the motion carried and the meeting adjourned.</i></p>
<p>PUBLIC COMMENTS:</p>	<p>Patron #1, Ms. Sheila O’Flaherty, stated that the latest police incident that happened at the Willie Morris Library was handled smoothly.</p> <p>Patron #2 stated that she did not like being blocked by computer software when using the public library computers.</p>
<p>ADJOURNMENT:</p>	<p>Motion: <i>Dr. Earline Strickland, moved, seconded by Mrs. Mary Garner that the meeting be adjourned.</i></p> <p>Approved: <i>With neither opposition nor abstentions, the motion carried and the meeting adjourned.</i></p>