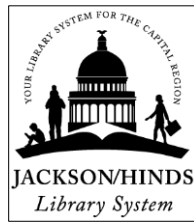


*Minutes of the Meeting of the Administrative Board of Trustees on August 23, 2022
Approved at its Regular board Meeting on September 27, 2022*

VENUE: In-person at Willie Morris Library / Audio Conference / Virtual	
CALL TO ORDER:	Chairman Rickey Jones called the meeting to order at 4:08 p.m. and announced that a quorum was attained.
ROLL CALL:	<p><u>Trustees Present at Willie Morris Library:</u> Rickey Jones (Board Chair), Peyton Smith, Chester Ray Jones, Paul Forster, Terry Johnson, and Danny Ray Hollins.</p> <p><u>Trustees Present via Audio Conference:</u> Mary Garner</p> <p><u>Trustees Absent:</u> Dr. Alferdteen Harrison, Dr. Earline Strickland, and Machel Kyles</p> <p><u>Also Present via Audio Conference:</u> Raymond Fraser (Board Attorney)</p> <p><u>Also Present at Willie Morris Library:</u> Floyd Council (Executive Director), Nixcola Jones (Executive Assistant to the Executive Director), Kim Corbett (Deputy Director), Justin Carter (Director of Finance), Laura Jane Glascoff (Director of Human Resources), Shannon Presley (IT Administrator), Miao Jin (Director of Technical Services), and Freda Busby (Administrative Assistant).</p>
MEDITATION:	Reverend Danny Ray Hollins delivered a prayer to open the meeting.
APPROVAL OF AGENDA:	<p><i>Motion: Peyton Smith, moved, seconded by Terry Johnson to accept the agenda as proposed.</i></p> <p><i>Approval: There being neither objections nor abstentions, the motion carried.</i></p>
INVITED GUESTS: Jackson Friends of the Library	Chairman Jones invited the Jackson Friends of the Library (JFOL) to the microphone to speak on behalf of the group's book fund. Mrs. Elta P. Johnston, President of the JFOL, spoke on behalf of the Group and informed the Board how she evolved to manage the funds since 2019. No clarification was provided as to the amount of friend's funds that were transferred to the Community Foundation. Mrs. Johnston communicated that the JFOL would not enter into a new MOU with the Library
REPORT OF BOOKS:	Miao Jin, Director of Technical Services, presented data report about the Wells Book collection and the New York Review of Books the JFOL and Library Board: The Wells Collection has 728 books total with 224 books circulated annually; The New York Review of Books (NYRB) has a total of 755 books, which 61 have been in circulation since April 2022.
ADMINISTRATION REPORTS: Finance Report:	<p>Mr. Justin Carter reviewed the Financial Report as presented in the Board packet.</p> <p><i>Motion: Paul Forster, moved, seconded by Terry Jonson that Mr. Carter's Financial Reports be approved as proposed and presented.</i></p> <p><i>Approval: There being neither objections nor abstentions, the motion carried.</i></p>
Human Resources Report:	<p>Mrs. Laura Jane Glascoff reviewed the Human Resources Report as presented in the Board packet.</p> <p><i>Motion: Paul Forster, moved, seconded by Terry Johnson that Mrs. Glascoff's Human Resources Report be approved as proposed and presented.</i></p> <p><i>Approval: There being neither objections nor abstentions, the motion carried.</i></p>
Public Service Report:	Ms. Kimberly Corbett reviewed the Public Service Report as presented in the Board packet. Ms. Corbett talked positive points about Snap Shot Day and the MS Book Festival.



*Minutes of the Meeting of the Administrative Board of Trustees on August 23, 2022
Approved at its Regular board Meeting on September 27, 2022*

	<p>Motion: <i>Peyton Smith, moved, seconded by Terry Johnson that Ms. Corbett's Public Service Report be approved as proposed and presented.</i></p> <p>Approval: <i>There being neither objections nor abstentions, the motion carried.</i></p>
EXECUTIVE DIRECTOR'S REPORT:	<p>Mr. Council presented the Executive Director's Report as presented in the Board packet. Mr. Council requested the acceptance of: 1) the Strategic Plan framework to begin the process of the strategic plan, and 2) the proposed FY 22-23 Annual Calendar. Mr. Council was granted permission by the Board to extend the due date of the Strategic Plan until May 2023 and the FY 22-23 Annual Calendar was approved.</p> <p>Motion: <i>Chester Ray Jones moved, seconded by Dr. Alferdteen Harrison that Mr. Council's Executive Director's Report be approved as proposed and presented.</i></p> <p>Approval: <i>There being neither objections nor abstentions, the motion carried.</i></p>
PUBLIC COMMENTS:	<p>Patron #1, Michelle Hudson, retired JHLS employee, asked about the condition of books at the Welty Library. Patron #2 Asked a question related to Patron #1 and commented that she did not want the books at Welty to have the same fate of those at the former Tisdale Library. The Executive Director ensure the patrons all books at the Welty library were in good condition and that professional practices were being applied to provide the best conservation and preservation of the books within operational means.</p>
DATE, TIME AND LOCATION FOR NEXT MEETING:	<p>The next meeting of the Board of Trustees is scheduled for Tuesday December 6, 2022 at 4:00 p.m. at the Willie Morris Library.</p>
ADJOURNMENT:	<p>Motion: <i>Dr. Earline Strickland, moved, seconded by Mrs. Mary Garner that the meeting be adjourned.</i></p> <p>Approved: <i>With neither opposition nor abstentions, the motion carried and the meeting adjourned.</i></p>