



Minutes of the Special Called Meeting of the Administrative Board of Trustees on March 16, 2020
APPROVED at the Regular Meeting of the Board of Trustees on June 23, 2020

Venue: Virtual Meeting and at Eudora Welty Library

Call to Order: Chairman Rickey Jones called the meeting to order at 11:12 a.m. with 8 Trustees being present either personally or by teleconference.

Roll Call: **Trustees Present:** Dr. Alferdteen Harrison, Rev. Wayne McDaniels, Mr. Chester Ray Jones, Mrs. Imelda Brown, and Mr. Rickey Jones
Trustees Present by Teleconference: Mrs. Mary Garner, Mr. Ricky Nations, and Mrs. Sue Berry
Trustees Absent: Rev. Danny Ray Hollins and Ms. Rosalyn Sylvester
Also Present: Ms. Patty Furr (Executive Director), Mr. Justin Carter (Director of Finance), Ms. Brenette Nichols (Director of Human Resources) (via teleconference), and Ms. Judith Turnage (Executive Secretary)(via teleconference)

New Business: Chairman Jones called the meeting to order, announcing that the objective of the meeting was to discuss emergency plans for operations and communications for JHLS during the Coronavirus Pandemic. He called upon the Executive Director for any preliminary information she might have.

Mrs. Furr reported that JHLS operations had been suspended for Monday and Tuesday, March 16 and 17. She has checked with libraries throughout the state and learned that nearly all of them are closing; many are sending employees home while others are keeping some at work; many employees have children at home from school closings and have no child care options. She added that there is a liability concern about drive-up services during this emergency. Mrs. Furr also reported that she had checked with major libraries nationwide and learned that nearly all of them are closed.

Chairman Jones described a Business Contingency Plan for disseminating information to JHLS employees, the public, and state and government entities. He emphasized the importance of having the most current information available, as well as information about what is projected.

Mr. C.R. Jones questioned how long JHLS will be in this pattern, and Chairman Jones replied that the Mayor of Jackson has imposed a city-wide shut-down. Rev. McDaniels said that he will attend a meeting of city officials this afternoon at 2:00 p.m, will explain the Library System's position and gather any information he can to update the Board of Trustees.

Chairman Jones suggested that JHLS remain closed so long as the Jackson Public Schools are closed – currently, that date is until through Friday, March 27. He requested a motion to that effect.



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Discussion among the Trustees resulted in the motion being amended to reflect that the Board will keep current daily and follow up on the developing situation, but it may not necessarily have to meet to conduct its business. The Chairman of the Board of Trustees will communicate any updates regarding further suspensions or extensions of JHLS operations.

As amended:

Mr. C.R. Jones moved, second by Dr. Harrison, to keep JHLS closed due to the Coronavirus Pandemic until March 27. The Board will keep current daily and follow up on the developing situation, but it may not necessarily have to meet to conduct its business. The Chairman of the Board of Trustees will communicate any updates regarding further suspensions or extensions of JHLS operations. The motion passed unanimously.

The business of the Special Called Meeting having been conducted,

Mrs. Imelda Brown moved, second by Dr. Harrison, to adjourn the meeting. The motion passed unanimously, and the meeting adjourned at 11:31 a.m.
