



Approved by the Board of Trustees at its Regular Meeting on March 26, 2019

Venue: Eudora Welty Library

Call to Order: Chairman Rickey Jones called the meeting to order at 4:04 p.m.

Roll Call: ***Trustees Present:*** Dr. Earline Strickland, Mrs. Mary Garner, Mrs. Sue Berry, Dr. Alferdteen Harrison, Rev. Wayne McDaniels, Rev. Danny Ray Hollins, Mrs. Brenda Bethany, Mr. Chester Ray Jones, Mr. Rickey Jones, and Mrs. Rosalyn Sylvester
Trustees Absent: Mrs. Imelda Brown
Also Present: Mrs. Patty Furr, Executive Director; Ms. Kimberly Corbett, Deputy Director; Mr. Justin Carter, Director of Finance; and Mrs. Brenette Nichols, Director of Human Resources

Minutes, Special Called Meeting on December 14, 2018, Regular Board Meeting on January 22, 2019, and Special Called Meeting on January 25, 2019
Rev. Wayne McDaniels moved, second by Mrs. Sylvester, to approve and accept the minutes of the Special Called Meeting of December 14, 2018. Rev. McDaniels moved, second by Mrs. Sylvester, to approve the minutes of the Regular Board Meeting of January 22, 2019, which did not have a quorum. Rev. McDaniels moved, second by Dr. Harrison, to approve the minutes of the Special Called Meeting on January 25, 2019. The motions carried unanimously.

Approval of Agenda: ***Dr. Strickland moved, second by Dr. Harrison, to approve the Agenda as presented, and the motion carried.***

Old Business: *1. Motion to change the Compensation Agreement for legal advice and hire a new Board Attorney on a retainer basis who will attend Board meetings and provide at least 10 hours each month for a fixed amount to the Board and library administration. Hours over 10 per month would be billed at a fixed rate.

After consideration, the motion was tabled, and Chairman Rickey Jones referred the matter to the Ad Hoc Legal Committee chaired by Mrs. Garner.

*2. Motion to request the By-Laws Committee to meet to develop a new policy regarding approval of all JHLS expenditures of \$5,000 or more prior to the funds being disbursed, and to record the permanent change in date and time for the Tuesday afternoon Board meeting time, which should be formally changed in the by-laws.

After consideration, the request regarding approval of all JHLS expenditures of \$5,000 or more was judged to be a procedural issue and, thus, not appropriate to be referred to the By-Laws Committee.

The motion regarding the change in date and time for Regular Meetings of the Board of Trustees was tabled and referred to the By-Laws Committee.



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- *3. Motion to request that the Facilities Committee approve a plan to restore library services to the Tisdale community.

After consideration, the motion regarding Tisdale Library was tabled and returned to the Facilities Committee for further consideration. Further, it is anticipated that Mrs. Bethany and Dr. Strickland will review proposed plans and draft a letter with their recommendations.

- New Business: *1. Motion to ban permanently patron Nathan Boyd Kelly who has been suspended previously from using any library facility for three months. Mr. Kelly's past behavior in refusing to abide by the Code of Conduct has been sufficiently repetitive and egregious to warrant banning him permanently.

After discussion, Dr. Strickland moved, second by Mrs. Berry, to ban Mr. Kelly for three (3) months, to be in effect until May 1, 2019, Mr. Kelly having served one (1) month of the three (3)-month suspension. The motion carried.

- *2. Motion to reduce guard hours at Willie Morris and Bolden/Moore Libraries from the present coverage from 9 a.m. to 6 p.m. to a schedule covering the after-school hours of 2 p.m. until 6 p.m. only as well as all Saturdays for a yearly savings of \$28,600.00.

After discussion, the Board requested the Executive Director to search for other possible cuts in the budget and to keep the security guard hours and coverage as they currently are set. No vote was taken.

- *3. Motion to change the present schedule of professional cleaning to allow our own Facilities staff to return to their previous work of cleaning Welty Library. The JHLS Facilities staff will take over the care and cleaning of Welty for a cost savings of \$11,544.00.

After discussion, Rev. McDaniels moved, second by Dr. Strickland, to table the issue and ask the Executive Director to submit other budget saving possibilities.

- *4. Motion to transfer \$5,000 from Book Sale funds to purchase Space Science books for the "Universe of Stories" Summer Reading Program.

After discussion, Dr. Strickland moved, second by Mrs. Garner, to approve the transfer of \$5,000 from Book Sale funds to purchase Space Science books for the "Universe of Stories" Summer Reading Program. The motion carried.

- *5. Motion to accept \$15,000 from the Hinds County Board of Supervisors to replace the carpet at Byram.

In discussion, this item was tabled and sent to the Facilities Committee which has asked to see and review bids for the new carpeting and the process for installing it. The \$15,000 in



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bond money was allocated by the Hinds County Board of Supervisors in order to provide carpet for the bare concrete floors at the Byram Library. The Executive Director informed the Board that Supervisor Mike Morgan, representing Hinds County District 4, informed her that an Interlocal Agreement must be signed before the project can move forward.

*6. Motion to approve payment of January 30, 2019 bill, in the amount of \$2,880.00, from the JHLS attorney Joseph Adams and to approve Mr. Adams's drafting the required legal liability letter for the 2018 audit.

Rev. McDaniels moved, second by Dr. Harrison, to approve payment of the January 30, 2019 bill from JHLS attorney Joseph Adams and to allow the expense of up to \$570.00 for Mr. Adams to draft the required legal liability letter for the 2018 audit. The motion carried.

During discussion of the motion, Chairman Jones asked that Mrs. Garner move forward with a meeting of *Ad Hoc* Legal Committee to begin the search for a new Board attorney. Until a new Board attorney is chosen, all requests for legal advice will be referred by the Board to the Attorney General's office, and no further legal advice will be sought unless the Board votes to approve.

*7. Motion to approve the installation of a Little Free Library book give-away site in the back parking lot of the Tisdale Library by Aditya Remata, Troop 12 of the Boy Scouts of America, in order for him to earn his Eagle Scout badge.

Mrs. Bethany moved, second by Mrs. Garner, to approve the installation of the Little Free Library location as proposed. While Rev. McDaniels abstained, the motion carried.

Administration Reports: *Mr. Justin Carter, Director for Finance, presented the Financial Report for December 2018, January 2019, and February 2019; the Check Register for November 20, 2018 to February 20, 2019; and, the Gifts and Donations Reports for November 2018, December, 2018, and January 2019.

Dr. Harrison moved, second by Mrs. Sylvester, to approve the Financial Reports as presented. The motion carried.

Human Resources Report: Mrs. Brenette Nichols, Director for Human Resources presented the Human Resources Reports for December 2018, January 2019, and February 2019.

Mrs. Sylvester moved, second by Dr. Harrison, to approve the Human Resources Reports as presented. The motion carried.

Technical Service and Deputy Director Reports: The reports of the Director for Technical Processing, Mrs. Miao Jin, and the Deputy Director, Ms. Kimberly Corbett, for November 2018, December 2018, and January 2019 were included with the Board Packets sent to the Trustees for their review prior to this meeting; the Trustees had neither questions nor comments about either report.



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Board Chairman's Report: In his report, Chairman Jones recommended that the Ancestry.com and Foundations Database subscription be restored.

Mrs. Garner moved, second by Dr. Harrison, that the Ancestry.com and Foundations Database subscription be restored. The motion carried.

Executive Director's Report: Due to the library closing at 6:00 p.m. and the large number of agenda items, there was insufficient time for the Executive Director's report to be presented. The written report had been included with the Board Packets mailed to the Trustees prior to this regular meeting.)

Committee Reports: None.

Date, Time, and Location for next Regular Meeting : *A motion was made and seconded that the next Regular Meeting of the Board of Trustees be on Tuesday, March 26, at 4 p.m., at the Eudora Welty Library. The motion carried.*

Adjournment : *6:00 p.m.: A motion was made and seconded to adjourn the meeting. The motion carried, and the meeting adjourned at 6:00 p.m.*