



Approved by the Board of Trustees at its Regular Meeting on April 23, 2019

Venue: Eudora Welty Library

Call to Order: Chairman Rickey Jones called the meeting to order at 4:14 p.m.

Roll Call: ***Trustees Present:*** Dr. Earline Strickland, Mrs. Mary Garner, Mrs. Imelda Brown; Dr. Alferdteen Harrison, Mr. Chester Ray Jones, Mr. Rickey Jones
Trustees Absent: Mrs. Sue Berry, Rev. Danny Ray Hollins, Mrs. Brenda Bethany, Rev. Wayne McDaniels, Mrs. Rosalyn Sylvester, and Mr. Ricky Nations

Also Present: Mrs. Patty Furr, Executive Director; Ms. Kimberly Corbett, Deputy Director; Mr. Justin Carter, Director of Finance; and Mrs. Brenette Nichols, Director of Human Resources; Mrs. Laura Jane Glascoff, Technology Information Officer; and Mrs. Judith Turnage, Executive Secretary

Invited Speaker: Prior to the beginning of the Regular Board Meeting, Chairman Jones recognized Mrs. Laura Jane Glascoff, the Library System's Technology Information Officer, to address the Board on the progress of the Strategic Planning Survey which has been in development and, recently, in circulation for patron/public response. Mrs. Glascoff stressed the importance of reaching all residents in the city and county, to which end

Mr. Chester Ray Jones moved, second by Dr. Strickland, that the Strategic Planning Survey be distributed with a letter prepared by Mrs. Furr for Chairman Jones's signature to all City Council members, all Hinds County Supervisors, and all community colleges/campuses. The motion carried.

Minutes, Regular Board Meeting, February 26, 2019: ***Dr. Alferdteen Harrison moved, second by Mrs. Mary Garner, to approve and accept the minutes of the Regular Board Meeting of February 26, 2019 as presented. The motion carried.***

Agenda: ***Dr. Harrison moved, second by Mr. C.R. Jones, that a motion regarding compensation for legal advice to JHLS be removed from "Old Business" on the Agenda, that an opening meditation at the beginning of each Board Meeting be added to the Agenda, and that the Agenda be otherwise approved as presented. The motion carried.***

Chairman Jones requested that the Tisdale and Welty Libraries be added to the Agenda and stated that these items would remain on the Agenda until they are resolved.

A motion was offered by Dr. Strickland and seconded by Mrs. Brown that the Executive Director prepare a Functions and Services report of the Welty and Tisdale Libraries for presentation to the City Council at its meeting on April 16. Dr. Strickland stated the importance of the JHLS Board to present services, functions, and



Approved by the Board of Trustees at its Regular Meeting on April 23, 2019

needs of the JHLS, specifically Welty and Tisdale Libraries, to the Jackson City Council and Council President Priester. Mrs. Brown inquired about previous information compiled and presented to the City Council regarding the Tisdale Library.

Old Business: None.

New Business: *1. Recommend motion to ask the Mississippi Library Commission to continue the current formula for the PIGP (Personnel Incentive Grant Program) at 12% per county and 88% per capita beginning with its next fiscal year on July 1, 2020. The other proposed changes in funding would result in a reduction in the amount that our library system currently receives.

Dr. Harrison moved, second by Mrs. Garner, to approve the motion as presented, motion to ask the Mississippi Library Commission to continue the current formula for the PIGP (Personnel Incentive Grant Program) at 12% per county and 88% per capita beginning with its next fiscal year on July 1, 2020. The motion carried.

*2. Recommend motion to approve an agreement to continue internet services to the JHLS administrative offices at Riverhills.

This motion was tabled until an agreement is presented to the Board outlining expenses on a monthly and annual basis.

*3. Recommend motion to approve the travel expense for Executive Director Patty Furr to attend the ALA national conference in Washington, D.C. from June 20, 2019 to June 24, 2019.

Mrs. Imelda Brown moved, second by Dr. Strickland, to approve the travel expense for Executive Director Patty Furr to attend the ALA national conference in Washington, D.C. from June 20, 2019 to June 24, 2019. The motion carried.

*4. Recommend a motion to approve Staff Day on April 29, 2019.

Dr. Strickland moved, second by Dr. Harrison, to approve Staff Day on April 29, 2019. The motion carried.

*5. Recommend a motion to enter into an Executive Session to discuss a personnel matter.

The motion was tabled until the next Regular Meeting of the Board of Trustees.



Approved by the Board of Trustees at its Regular Meeting on April 23, 2019

Administration *Mr. Justin Carter, Director for Finance, presented the Financial Report for March
Reports: 2019; the Check Register for March 19, 2019 to April 17, 2019, and the Gifts and
Finance Report: Donations Reports for March 2019.

Chairman Jones requested all financial reports reflect and comply with GAAP. The financial reports did not reflect accurate information and should be corrected. The positive figures that were reported and displayed in “Red” on the Income and Expenses Statement, should be corrected.

In further discussion of invoices and expenses, Chairman Jones suggested that Board needs to examine for approval any expense that is requested at any time from the City or the County before it is submitted to those bodies.

Mrs. Imelda Brown moved, second by Mrs. Mary Garner, to approve the Financial Reports with the suggested adjustments made and as otherwise presented. The motion carried.

Human Resources Mrs. Brenette Nichols, Director for Human Resources presented the Human
Report: Resources Report for April 2019.

The Trustees questioned Mrs. Nichols about the possibility of leadership training workshops and possible pay raises for staff, requesting an illustration of pay rate increases in the ranges of 5% and 10%. They would also like to see a comparison of JHLS with other libraries in the state owing to a concern that JHLS is not sufficiently competitive.

Mrs. Mary Garner moved, second by Dr. Strickland, to approve the Human Resources Report as presented. The motion carried.

Technical Service and Deputy Director The report for March 2019 of the Director for Technical Processing, Mrs. Miao Jin,
Reports: and the report for April 2019 of the Deputy Director, Ms. Kimberly Corbett, were included with the Board Packets sent to the Trustees for their review prior to this meeting; the Trustees had neither questions nor comments about either report.

Board Chairman’s Report: Chairman Rickey Jones presented his Board Chairman’s Report. He stated that an analysis should be prepared by close of business on April 2 for presentation to the City Council. At a previous meeting with the City Council, the Board of Trustees was asked, particularly at the behest of Councilman Priester, to return with a full report of these matters on April 16.

Dr. Strickland moved, second by Mrs. Brown, that a timely and current report be prepared as to the functions and services of Tisdale and Welty Libraries, as well as



Approved by the Board of Trustees at its Regular Meeting on April 23, 2019

a Space/Needs Assessment, as requested by the Jackson City Council and vis a vis national standards. The motion carried.

Chairman Jones updated the Board on the Jackson City Council's Work Session presentation regarding the SIG and Welty and Tisdale Libraries. He also updated the Board on the "homeless/mentally disabled" customer population at JHLS and provided feedback discussion regarding Welty and Tisdale Libraries. Council President Priester requested the JHLS representatives be present at the April 16, 2019, meeting. Chair Jones thanked Trustees Dr. Strickland, Attorney Bethany, and Mrs. Berry for their attendance and support during the Council's Work Session on March 16, 2019.

Chairman Jones also reported on the recent Legislative Day at the Capitol, and said he had been very impressed with JHLS's display of its "coding" project. He and Mrs. McLean, the JHLS Public Relations and Publicity Coordinator, met with many representatives. They also discussed creating programs for the homeless and otherwise challenged patrons.

Executive Director's Report: Mrs. Patty Furr presented her Executive Director's Report. She reported that she had had a meeting with Dr. Kumar regarding possibilities relating to the homeless population in JHLS libraries, and she stated that suggestions will be forthcoming. Mrs. Furr also reported on the meeting with the City Council, at which time the following possibilities were discussed: 1) City Council may purchase the Welty building and turn it into a city park, 2) City Council may offer to trade the Welty building for a building in the 900 block of North State Street, 3) The owners of the Olde Capitol Inn have made a second offer to purchase the Welty building, and 4) The charter school adjacent to the Tisdale Library has sent a letter to the Mayor and CEO of Jackson regarding purchasing the building.

As mentioned above, plans are being prepared regarding functions and services of both the Tisdale and Welty libraries; a Space/Needs Evaluation, also, is being prepared. Dr. Strickland requested that recommendations be developed to address handling the many homeless in our libraries.

Committee Reports: By-Laws Committee: For the Board's consideration, the By-Laws Committee presented a proposed By-Laws document to amend the existing document, which was last amended in 2013, to incorporate the following five amendments, which were discussed::

1. Amendment to ARTICLE II – Membership; number of consecutive meetings missed (Four to Three). PROPOSED March 26, 2019, by the By-Laws Committee of the JHLS Administrative Board.)



Approved by the Board of Trustees at its Regular Meeting on April 23, 2019

2. Amendment to ARTICLE III – Officers; shall serve a term of two (2) years, with the election being by written ballot to be held at the regularly scheduled September meeting in even numbered years. PROPOSED March 26, 2019, by the By-Laws Committee of the JHLS Administrative Board.)
3. Amendment to ARTICLE III – Officers; The Secretary shall take and maintain all minutes of Executive Sessions meetings. ADOPTED March 26, 2019, by the By-Laws Committee of the JHLS Administrative Board.)
4. Amendment for ARTICLE IV—Committees. The Chairman may appoint a Nominating Committee of three (3) members to provide a slate of nominees for consideration prior to the even numbered year September Board meeting. PROPOSED March 26, 2019, by the By-Laws Committee of the JHLS Administrative Board.)
5. Amendment to ARTICLE V – Meetings; The Board shall meet regularly on the fourth (4th) Tuesday of the month. ADOPTED March 26, 2019, by the By-Laws Committee JHLS Administrative Board.)

The proposed amendments to Articles III and V were adopted, as follows:

Mrs. Garner, second by Dr. Harrison, moved that The Secretary shall take and maintain all minutes of Executive Sessions meetings. The motion carried.

Mrs. Garner, second by Mrs. Brown, moved to change the date of Regular Meetings of the Board of Trustees to the 4th Tuesday of every month, excepting June and December when no meetings are scheduled. The motion carried.

Personnel Committee: The Trustees were reminded that the annual evaluation of the Executive Director would be due no later than April 30, 2019; copies of the evaluation form were distributed.

Date, Time, and Location for next Regular Meeting : *A motion was made and seconded that the next Regular Meeting of the Board of Trustees be on Tuesday, April 23, at 4 p.m., at the Margaret Walker Alexander Library. The motion carried.*

Public Comments: *Ms. Sheila O’Flaherty, a patron, suggested that Large Print books at Welty Library be shelved on the lower floor of the library to allow convenient public access.*

Adjournment : *6:00 p.m.: A motion was made and seconded to adjourn the meeting. The motion carried, and the meeting adjourned at 6:00 p.m.*