



Approved by the Board of Trustees at its Regular Meeting on October 24, 2018

Venue: Eudora Welty Library

Call to Order: Chairman Rosalyn Sylvester called the meeting to order at 4:17 p.m.

Roll Call: ***Trustees Present:*** Mrs. Sue Berry, Mrs. Brenda Bethany, Mrs. Mary Garner, Mr. Chester Ray Jones, Mr. Rickey Jones, Rev. Wayne McDaniels, Dr. Earline Strickland, and Mrs. Rosalyn Sylvester

Trustees Absent: Mrs. Virginia Bailey, Mrs. Imelda Brown, Mrs. Connie Cochran, Dr. Alferdteen Harrison, and Rev. Danny Ray Hollins

Minutes, August 22, 2018: Rev. Wayne McDaniels requested the minutes of August, 2018, to be corrected to add language, inadvertently omitted from the minutes, to a motion that was voted on and passed at the meeting of the Board, to-wit:

“Motion to authorize opening a new, restricted, and dedicated bank account for the Unallocated Fund balance money from Hinds County after October 1, 2018, not to be used without permission of the Administrative Board of Trustees.”

The inadvertently omitted language (in italics immediately above) added, ***Dr. Strickland moved, second by Rev. McDaniels, to approve the draft minutes of the regular meeting of the Board of Trustees on Wednesday, August 22, 2018, as corrected. The motion carried.***

Approval of Agenda: ***Rev. McDaniels moved, second by Mrs. Berry, to approve the Agenda as presented, and the motion carried.***

Old Business: **None.**

New Business : ***1. Election of officers to the Administrative Board of Trustees for FY2019.**

Mrs. Berry, Chair of the Nominating Committee appointed by Chairman Rosalyn Sylvester, pursuant to Article IV of the By-Laws of the Administrative Board of Trustees, presented a ballot prepared by the Nominating Committee of prospective Board officers for FY2019 for the review and approval of the Board of Trustees.

***Mr. C.R. Jones moved, second by Dr. Strickland, to approve by acclamation the election of: Chairman Rickey Jones
Vice Chairman Mary Garner
Treasurer Earline Strickland
Secretary Brenda Bethany.***

The motion carried.



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- *2. Motion to approve JHLS Budget for FY2019 as presented.

Mr. Justin Carter presented the proposed JHLS Budget for FY2019, offered extensive comment and explanation, and accepted questions from the Trustees. A suggestion was made to eliminate a staff position, currently unfilled, to offset somewhat unexpected cuts in the City's funding.

Mrs. Berry moved, second by Mrs. Garner, to pass the proposed budget with the correction of eliminating a staff position. The motion carried, with Rev. McDaniels abstaining to vote.

- *3. Motion to approve JHLS Calendar for FY2019 as presented.

Mr. Rickey Jones moved, second by Mrs. Berry, to approve the JHLS Calendar for FY2019 as presented. The motion carried.

- *4. Motion to approve overnight travel and hotel accommodations for Patty Furr, Kim Corbett, Miao Jin, and Rickey Jones to attend Mississippi Library Association Annual Conference in Meridian, Mississippi, October 18-21, 2018.

Mrs. Garner moved, second by Mrs. Berry, to approve overnight travel and hotel accommodations for Patty Furr, Kim Corbett, Miao Jin, and Rickey Jones to attend Mississippi Library Association Annual Conference in Meridian, Mississippi, October 18-21, 2018. The motion carried.

- *5. Motion to approve the "Food for Fines" drive to be conducted from October 1-31, 2018. Patrons will be able to bring 2 cans of at least 13 ounces of unexpired food and have \$1.00 worth of fines removed from their library cards. All cans will be donated to the Mississippi Food Network.

Dr. Strickland approved, second by Mrs. Berry, to approve the motion for the "Food for Fines" drive as presented. The motion carried.

- *6. Motion to approve Work Attendance Policy as presented.

Dr. Strickland moved, seconded by Mrs. Garner, to refer the proposed Work Attendance Policy as presented, to the Policy Committee for review and recommendations, and for comparison with similar, existing policy, before it is submitted to the Board for approval. The motion carried.



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*7. Motion to authorize the withdrawal of \$134,000 a month from the Unallocated Fund Balance that JHLS will receive from Hinds County Board of Supervisors for the months of October, November, and December 2018.

Mrs. Bethany moved, second by Mrs. Garner, to authorize the withdrawal of \$134,000 a month from the Unallocated Fund Balance that JHLS will receive from Hinds County Board of Supervisors for the months of October, November, and December 2018. The motion carried, with Rev. McDaniels having voted against it.

Administration Reports: Finance Report *Mr. Justin Carter, Director for Finance, presented the Financial Report for August 2018, the Check Register from August 14, 2018, to September 19, 2018, and the Gifts and Donations Report for August 2018.

Mrs. Garner moved, second by Mrs. Berry, to approve the Financial Report for July 2018, the Check Register from July 17 to August 14, 2018, and the Gifts and Donations Report for July 2018 as presented. The motion carried.

Human Resources Report: *Mrs. Brenette Nichols, Director for Human Resources presented the Human Resources Reports for September 2018.

Rev. McDaniel moved, second by Mrs. Garner, to approve the Human Resources Report for August 2018 as presented. The motion carried.

Technical Service and Deputy Director Reports: The Director for Technical Processing, Mrs. Miao Jin, and the Deputy Director, Ms. Kimberly Corbett, presented their written reports for August 2018 as inclusions with the Board Packets sent to the Trustees for their review prior to this meeting and also in person at this meeting.

Board Chairman's Report: Mrs. Sylvester presented her last report as Board Chairman. She expressed her gratitude for having had the opportunity to serve the Board as its Chair and her enthusiasm for serving in other capacities continuing as a Trustee.

Executive Director's Report: Mrs. Furr presented her Executive Director's report.

Committee Reports: None.

Date, Time, and Location for next Regular Meeting: ***Mr. Rickey Jones moved, seconded by Mrs. Berry, that the next Regular Meeting of the Board of Trustees be on Wednesday, September 26, 2018, at 4 p.m., at the Eudora Welty Library.***



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Public Comments: Sheila O'Flaherty, a citizen of Jackson, teacher, and former employee of JHLS, spoke to the assembly about her concerns relating to the extremely chilly temperatures at the Welty Library. As the City of Jackson controls the temperature settings at the Eudora Welty Library, Ms. O'Flaherty volunteered to appear before the City Council and state her concerns as a citizen for the financial and ecological expense of overchilling the library.

Adjournment : ***5:55 p.m.: Mr. Rickey Jones moved, seconded by Mrs. Garner, to adjourn the meeting. The motion was unanimous, and the meeting adjourned at 5:55 p.m.***