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*Approved by the Board of Trustees at its Called Meeting on December 4, 2018*

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Venue: Eudora Welty Library

Call to Order: Chairman Rickey Jones called the meeting to order at 4:04 p.m.

Roll Call: ***Trustees Present:*** Mrs. Brenda Bethany, Mrs. Imelda Brown, Dr. Alferdteen Harrison, Mr. Chester Ray Jones, Mr. Rickey Jones, Dr. Earline Strickland, and Mrs. Rosalyn Sylvester  
***Trustees Absent:*** Mrs. Sue Berry, Mrs. Mary Garner, Rev. Wayne McDaniels, and Rev. Danny Ray Hollins  
***Also Present:*** Mrs. Patty Furr, Executive Director; Ms. Kimberly Corbett, Deputy Director; Mr. Justin Carter, Director of Finance; Mrs. Brenette Nichols, Director of Human Resources; Mrs. Miao Jin, Director of Technical Processing; and, Mrs. Judith Turnage, Executive Secretary

Minutes, September 26, 2018: ***Dr. Harrison moved, second by Mrs. Sylvester, to approve the draft minutes of the regular meeting of the Board of Trustees on Wednesday, September 26, 2018, as presented, and the motion carried.***

Approval of Agenda: ***Mrs. Sylvester moved, second by Dr. Harrison, to approve the Agenda as presented, and the motion carried.***

Old Business: Mrs. Furr reported that discussions continue regarding security monitoring in the libraries. She will consult the Board's attorney and present her findings at a future meeting.

New Business: \*1. Motion to approve discounting library fines by 75% during the months of November and December in an attempt to get patrons' fines reduced by the beginning of the year at which point there will be a penalty of computer use for patrons having fines.

***Dr. Harrison moved, second by Dr. Strickland, to approve discounting library fines by 75% during the months of November and December. The motion carried.***

\*2. Motion to extend \$1 fine amnesty for each 13 ounce can of food donated through Saturday, November 18, provided the cans to remain in the community in which the library receiving the donations is located.

***Mrs. Sylvester moved, second by Mrs. Brown, to extend \$1 fine amnesty for each 13 ounce can of food donated through Saturday, November 18, provided the cans to remain in the community in which the library receiving the donations is located. The motion carried.***



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- \*3. Motion to approve providing present and all past Trustees with fine free library card.

*Dr. Harrison moved, second by Mrs. Brown, to approve providing present and all past Trustees with fine free library card. The motion carried.*

Administration \*Mr. Justin Carter, Director for Finance, presented the Financial Report for  
Reports: September 2018, the Check Register from September 19, 2018, to October 17, 2018,  
Finance Report: and the Gifts and Donations Report for September 2018.

*Dr. Harrison moved, second by Mrs. Brown, to approve the Financial Report for September 2018, the Check Register from September 19, 2018 to October 17, 2018, and the Gifts and Donations Report for September as presented. The motion carried.*

Human Resources \*Mrs. Brenette Nichols, Director for Human Resources presented the Human  
Report: Resources Reports for October 2018.

*Dr. Strickland moved, second by Mrs. Brown, to approve the Human Resources Report for October 2018 as presented. The motion carried.*

Technical Service and The Director for Technical Processing, Mrs. Miao Jin, and the Deputy Director, Ms.  
Deputy Director Kimberly Corbett, presented their written reports for September 2018 as inclusions  
Reports: with the Board Packets sent to the Trustees for their review prior to this meeting; the Trustees had neither questions nor comments about either report.

Board Chairman's Mr. Jones reported on activities and events at the recent MLA Annual Conference in  
Report: Meridian including the 2018 Author Awards banquet and workshops relating to library advocacy for patrons and constituents. He related an anecdote from Angie Thomas, winner of the 2018 Author Award for young adult literature, about her experiences as a child with the Medgar Evers Library branch.

Mr. Jones announced that Mrs. Berry, Rev. McDaniels, Mrs. Brown, and he had attended the recent City Council meeting regarding the JHLS proposed annual budget.

Mr. Jones confirmed that the Strategic Planning Committee is meeting on the first Thursday every month at Eudora Welty Library to develop a Strategic Plan, as required by the Mississippi Library Commission, for JHLS goals and objectives for the next five years. The meetings are open to all Trustees, and Mr. Jones urged them to participate.

Executive Director's In Mrs. Furr's Executive Director's report, she discussed the status of the still  
Report: uninhabitable Tisdale Library and presented the possibility of spending an estimated \$30-\$40 thousand to have as many books as possible remediated from mold infestation and stored off site until another location for the Tisdale branch is



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established. She reminded the Trustees that the Tisdale Library, owned by the City of Jackson, was closed originally because the City Council did not authorize repair of the air conditioning and damages of recurrent flooding over several years, both situations having resulted in the building and its contents becoming far too contaminated with mold infestation for use by the public. Mrs. Furr noted additionally that even if much of the Tisdale collection can be remediated to acceptable standards, the City Council continues to be unresponsive to repeated requests for an alternate location for storing the books or reopening the Tisdale Library branch.

The Trustees agreed that the City of Jackson is responsible for the “lost library” and its book collection and suggested the Board prepare a detailed report, with pictures, to present to the City Council.

Committee Reports: **Policy Committee**

*Mrs. Brown, Policy Committee Chair moved, second by Mrs. Bethany, to request Dr. Strickland to Co-Chair the Policy Committee with her. Dr. Strickland accepted the assignment, and the motion carried.*

The Policy Committee will undertake review of the proposed Work Attendance Policy and will present its conclusions to the Board at a future meeting.

Date, Time, and Location for next Regular Meeting : *A motion was made and seconded that the next Regular Meeting of the Board of Trustees be on Wednesday, November 28, 2018, at 4 p.m., at the Eudora Welty Library. The motion carried.*

Adjournment : *5:55 p.m.: A motion was made and seconded to adjourn the meeting. The motion carried, and the meeting adjourned at 5:55 p.m.*