

*Approved at the Board of Trustees Meeting August 24, 2016*



Venue: Eudora Welty Library, 4:00 p.m.

Mr. Rickey Jones, Chairman, called the meeting to order at 4:02 p.m.

**Present:** Mrs. Virginia Bailey, Mrs. Sue Berry, Mr. Chester Ray Jones, Mr. Rickey Jones, Mrs. Ann Laster, Mr. Wayne McDaniels, Dr. Earline Strickland, Mrs. Rosalyn Sylvester, Mrs. Maggie White

**Absent:** Ms. Ann Bittick, Mrs. Imelda Brown, Mrs. Barbara Hadnott, Dr. Alferdteen Harrison

Minutes: ***Mrs. Sylvester moved, second by Mrs. Berry, to approve the Minutes of the Board of Trustees July 27, 2016 meeting, Wednesday, June 22, 2016. The motion passed unanimously.***

Administration Reports: Mr. Justin Carter, Assistant Director for Finance, presented the Financial Report for June 2016, the Check Register (June 15 – July 21, 2016), the Gifts and Donations Report for June 2016, and a request to transfer \$7,148.77 from the Community Foundation Account to the JHLS budget for the purchase of AV items and large-print books.

***Mrs. Sylvester moved, second by Mrs. White, to approve the Financial Report and the Gifts and Donation Report as presented. The motion passed unanimously.***

***Mrs. Bailey moved, second by Mrs. White, to approve the Check Register as presented. The motion passed unanimously.***

***Mrs. Laster moved, second by Dr. Strickland, to approve the request to transfer \$7,148.77 from the Community Foundation Account to the JHLS budget as presented. The motion passed unanimously.***

Mrs. Brenette Nichols, Assistant Director For Human Resources, presented the Human Resources Report for June 2016.

***Mr. McDaniels moved, second by Mrs. Berry, to approve the Human Resources Report as presented. The motion passed unanimously.***

Mrs. Miao Jin, Assistant Director for Technical Services, presented the Technical Services report for June 2016.

Committee Reports: There were no Committee Reports.

Chairman's Report: Mr. Jones presented the Chairman's Report.

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Executive Director's Report: Mrs. Furr presented the Executive Director's Report.

Unfinished Business: There was no unfinished business to address.

New Business: ***Dr. Strickland moved, second by Mrs. Sylvester, to add the proposed Social Media Activities Policy, as presented, to the JHLS official Policy and Procedures Manual. The motion passed unanimously.***

***Mrs. Sylvester moved, second by Mrs. Berry, to approve the "Clear Your Card for School" promotion for patrons age 6 through 17, to reduce existing library fines by 50% if paid in August 2016, and to check in overdue books at no charge. The motion passed unanimously.***

***Mrs. Berry moved, second by Mrs. Bailey, to extend the number of months from 3 to 6 during which the \$1.00 fee would be charged for new DVDs in order to provide revenue for new DVDs. The motion passed unanimously.***

***Mr. McDaniels moved, second by Mrs. Bailey, to permit JHLS to dispose of 5 library computers to an adult literacy center and 1 book cart to the Hinds County Jail. The motion passed unanimously.***

***Mrs. Bailey moved, second by Mrs. White, to change the JHLS Lost Book Fee Policy to transfer ownership of the item to the patron upon payment of the cost of the book with no succeeding refund period. The motion passed unanimously.***

Adjournment: ***5:23 p.m. – Mrs. Berry moved, second by Mrs. White, to adjourn. The motion passed unanimously.***