Mr. Rickey Jones, Chairman, called the meeting to order at 4:09 p.m.

Present: Mrs. Virginia Bailey, Mrs. Sue Berry, Ms. Ann Bittick, Mrs. Barbara Hadnott, Mr. Rickey Jones, Mrs. Harriet Kuykendall, Mrs. Ann Laster, Mr. Wayne McDaniels, Mrs. Rosalyn Sylvester, Mrs. Maggie White.

Absent: Mrs. Imelda Brown, Dr. Alferdteen Harrison.

Executive Session

4:11 p.m. Mr. McDaniels moved to go into Executive Session to discuss a personnel matter and to discuss legal matters, second by Ms. Bittick. The motion passed unanimously.

4:15 p.m. Mr. McDaniels and Mrs. White excused themselves from the Executive Session.

5:15 Mrs. Hadnott and Mrs. White left Welty Library.

The Board returned to regular session at 5:40 p.m. During the Executive Session a vote was taken by the Board to affirm Mrs. Furr’s decision to terminate Ms. Barnes. Mr. McDaniels returned to the regular session.

Minutes: December 9th, 2015

Mrs. Laster made a motion, second by Mrs. Brown, to approve the Minutes of the Board of Trustees meeting, Wednesday, October 28, 2015, with the correction of one item, removing ‘unanimously’ from the vote on mileage reimbursement to read ‘the motion carried’. The motion, with correction, passed unanimously.

Administration Reports:

Mr. Justin Carter, Assistant Director for Finance, presented the Finance Reports.

Mrs. Brenette Nichols, Assistant Director for Human Resources, presented the Human Resources Report for November 2015.

Mrs. Kuykendall made a motion that the Human Resources Report be approved as presented, second by Mrs. Bittick. The motion passed unanimously.

Ms. Charlotte Moman, Assistant Director for Public Services, presented the Public Services report.

Mrs. Miao Jin, Assistant Director for Technical Services, presented the Technical Services report.

Committee Reports

Facilities Committee, Mr. Jones, Chair. Mrs. Furr, on behalf of Mr. Jones, updated board members on JHLS facilities.

Executive Director’s Report

Mrs. Furr presented the Executive Director’s Report for November/December, 2015.

Chairman’s Report

Mr. Jones presented a verbal report.

Old Business

None

New Business

1. Mrs. Sylvester moved to add Justin Carter, Assistant Director for Finance, as signatory for the JHLS checking account and to have internet access to the account, second by Mrs. Berry. The motion passed unanimously

2. Ms. Bittick moved to combine the February and March Board meetings, to be held March 23, 2016, second by Mrs. Kuykendall. The motion
carried unanimously.

3. Mrs. Kuykendall moved to amend to the ‘Policy and Procedure Manual: Circulation – Staff Borrowing Policy’, to read ‘When staff separate from JHLS they no longer have ‘free’ borrowing privileges and fines will begin to accumulate on overdue books from that date.’, second by Mrs. Berry. The motion carried unanimously.

Adjournment 5:30 p.m. – Mrs. Laster made a motion to adjourn, second by Mrs. Sylvester. The motion passed unanimously