



Approved at the Board of Trustees Meeting March 29, 2017

Venue: Eudora Welty Library, 4:00 p.m.

Mrs. Rosalynn Sylvester, Chairman, called the meeting to order at 4:07 p.m.

Present: Mrs. Virginia Bailey, Mrs. Sue Berry, Mrs. Imelda Brown, Dr. Alferdteen Harrison, Mr. Chester Ray Jones, Mr. Rickey Jones, Mr. Wayne McDaniels, Dr. Earline Strickland, Mrs. Rosalyn Sylvester

Absent: Mrs. Barbara Hadnott,

Executive Session to Discuss Pending Litigation: Mrs. Furr, the Executive Director, advised that the JHLS attorney could not be present for the meeting this afternoon, so the Executive Session will be carried over until the next meeting of Board of Trustees on March 22, 2017.

Minutes: ***Dr. Harrison moved, second by Mrs. Bailey, to approve the Minutes of the Board of Trustees meeting of Wednesday, January 25, 2017. The motion passed unanimously.***

Administration Reports: Mr. Justin Carter, Director of Finance, presented the Financial Report for January 2017, the Check Register (January 18, 2017 to February 14, 2017), and the Gifts and Donations Report for January 2017. Mr. Carter also updated the Trustees with respect to the annual audit, the reconciliation of all accounts being due on March 31, 2017.

Some Trustees had questions about expenses for lawn maintenance and upkeep of the grounds at the library branches, and they expressed their concerns that the yards need to be kept tidy and attractive. After some discussion among the Trustees and questions to Mr. Carter about these matters, ***Mr. R. Jones moved, second by Mrs. Bailey, to approve the Financial Report as presented. The motion passed unanimously.***

Mr. R. Jones moved, second by Dr. Harrison, to approve the Check Register as presented. The motion passed unanimously.

Mrs. Berry moved, second by Mrs. Brown, to approve the Gifts and Donations Report as presented. The motion passed unanimously.

Mrs. Brenette Nichols, Director of Human Resources, presented the Human Resources Report for October 2016.

Dr. Harrison moved, second by Mrs. Berry, to approve the Human Resources Report as presented. The motion passed unanimously.



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Mrs. Miao Jin, Director of Technical Services, presented the Technical Services report for February 2017.

The Technical Services report was accepted as presented, no motion being required to approve it.

Committee Reports: Mrs. Sylvester distributed a list of all Board Committees as they are slated with members for all committees and chairman for some committees. The Trustees discussed who among them were willing to serve as chairmen for the remaining committees, and they agreed upon committee members and committee chairman for all of the Board Committees for FY2017.

Mrs. Sylvester also noted that the position of Secretary on the Executive Committee remained vacant. After discussion among the Trustees, Mrs. Virginia Bailey agreed to accept the position, and the Trustees, without motion, approved her acceptance by acclamation.

Chairman's Report: Mrs. Sylvester passed out Trustee Report Cards for each Trustee to complete and return to the Executive Director as soon as possible. She noted that the Trustee Report Cards are required to be a part of the Library System's annual accreditation report to the Mississippi Library Commission, and a failure to submit them will have a negative effect on the Library System's accreditation rating.

Executive Director's Report: Mrs. Furr presented the Executive Director's Report.

Unfinished Business: None.

New Business: 1. After Mrs. Furr's detailed description of the violent behavior recently demonstrated and the \$500 worth of property damage caused by a patron at the Welty Library,

Mrs. Brown moved, second by Mr. R. Jones, to ban patron Mr. Jerome Robinson, for one year. The motion passed unanimously.

2. Mrs. Furr presented a proposed agreement for a physical plant project at the Raymond Library involving the Raymond Friends of the Library, Hinds County, and the Jackson Hinds Library System to rehabilitate the extremely worn Meeting Room in the Raymond Courthouse, a room that is used not only by the Library but by the Grand Jury and Sheriff's Department, as well. As Mrs. Furr explained, the financial arrangements proposed by the County Board of Supervisors for the remediation are such that the Library System would be unduly burdened with a possible unlimited financial responsibility beyond the scope of the \$12,500 allocation from the Board of Supervisors insofar as the asbestos abatement is concerned. Considering the



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unspecified potential financial liability to the Library System, particularly since Hinds County owns the building, Jackson Hinds Library System's attorneys concluded that the proposed agreement would be very unfair to the Library System and advised that the Board reject the agreement; Mrs. Furr concurred and requested the Board of Trustees to so move.

Mr. McDaniels moved, second by Mrs. Bailey, to reject the proposed "Interlocal Cooperation Agreement between Hinds County, Mississippi, and the Jackson Hinds Library System (In Re: Jackson Hinds Library System, Raymond Library (2017)". The motion passed unanimously.

3. Mrs. Furr requested the Board of Trustees to approve the purchase of a 2009 Ford Focus Hybrid vehicle from the Mississippi Surplus Office for \$4,500. After discussion of the necessity for such a purchase, the source of its funding and related questions addressed to Mrs. Furr and Mr. Carter, the Director of Finance,

Mr. C.R. Jones moved, second by Mrs. Bailey, to approve the purchase of the 2009 Ford Focus Hybrid vehicle from the Mississippi Surplus Office for \$4,500. The motion carried with one Trustee, Mr. McDaniels, opposing it.


4. Mrs. Furr explained that the Library's Metro Center Mall Book Sale has produced an excess of \$3,500 and requested that said funds be transferred to the Jackson Hinds Library System's book budget for the purchase of "easy" books and Young Adult materials for the County libraries. After some discussion regarding determining all possible funding sources, including every available grant, for book purchases for both the City and the County libraries,

Mrs. Bailey moved, second by Dr. Strickland, to approve the transfer of \$3,500 from the Community Foundation of Greater Jackson to be distributed for the purchase of children's and YA books. The motion carried unanimously.

Public Comments: There were no requests from the public to speak at the meeting.

Adjournment: ***5:56 p.m. Mrs. Bailey moved, second by Dr. Strickland, to adjourn the meeting. The motion passed unanimously.***

Respectfully submitted,


Mrs. Virginia S. Bailey, Secretary
JHLS Administrative Board of Trustees